

Club Travel Assistance

Middle Atlantic will be providing travel assistance to clubs who send swimmers and coaches to USA Swimming LC National Championships, including Olympic and/or World Championship Trials, a LC US Open, or a LC Junior National Championships. This funding is separate from the travel assistance allotted for swimmers and will help Middle Atlantic clubs defray the costs of sending coaches to these meets.

The assistance will be awarded based on the level the club has achieved in the USA Swimming Club Recognition Program as of August 1 of the current year:

Level 1: \$400

Level 2: \$500

Level 3: \$600

Level 4: \$700

Club Travel assistance is contingent on the following:

- 1) Your club must have completed (recognized by USA Swimming) at least Level 1 of the Club Recognition Program.
- 2) You must prove that a coach in good standing and attached to your club attended the meet. This proof can come in the form of airline boarding passes or receipts indicating the coach as a passenger on the flight, hotel receipt, credit card bills, etc, anything that can indicate the coach was in fact in the location of the meet during the time of the meet.
- 3) You must prove, in the form of meet results or a print out from the USA Swimming database, that a swimmer from the team attended and competed in an individual event in the meet. THE SAME STIPULATIONS REGARDING MEET PARTICIPATION FOR SWIMMER TRAVEL ASSISTANCE HOLD TRUE FOR CLUB TRAVEL ASSISTANCE.
 - 3a) University affiliated clubs are eligible for assistance provided the following stipulations are met: the club did not receive ANY funding from the University/College for the trip; the coach is the primary coach for at least one swimmer meeting the participation requirements for the program and that swimmer MUST be representing the coaches Middle Atlantic Club at the meet. This may be dual representation when permitted by the meet however the Middle Atlantic club must be the "primary" team represented.
- 4) You must complete the application and send it along with copies of all supporting documents to the Middle Atlantic office by the stated deadline on the Club Travel Assistance Application. Late applications will not be considered.

How to start the Club Recognition Program Process:

- 1) Log into your USA Swimming account at usaswimming.org
- 2) Click on "My USA Swimming" from the main menu on the left
- 3) From your club's page, click on "Visit Club's Website" on the right
- 4) Scroll to the bottom of the page and click on "Club Administrator Login", enter the required information and password and click "Edit Club Portal". NOTE: if you do not know your Club Administrator password you will have to contact Patty Pannell at USA Swimming ppannell@usaswimming.org to obtain it.
- 5) Scroll down to "Club Recognition Program" and click on the heading to begin the process

From USA Swimming's website: *The Club Recognition program is a multi-tiered program created to recognize clubs that are successful and developing toward eligibility for the Club Excellence program. This program will identify and recognize club programs that demonstrate a commitment to improving the performance of their athletes, the services provided by the club, and several measures of organizational and business success. While participation in this program is purely optional, the program will benefit all clubs by setting standards and metrics for clubs to achieve. Recognition will be given based on criteria specific to developing quality age group based programs including communication,*

education, and participation activities. It will benefit all member clubs by setting standards and encouraging innovation to raise the level of USA Swimming member clubs.