

**SUMMER**

**MIDDLE ATLANTIC SWIMMING INC.**

Travel Administrator 302-861-6760  
500 Creek View Rd. Suite 101  
Newark, DE 19711

**REQUEST FOR TRAVEL ASSISTANCE**

Revised 10/20/17

**Submission deadline is August 25.** See current [Travel Policy](#) & [Travel Meets & Levels](#) for complete information.

**FOR EACH SWIMMER (Please separate information by athlete, i.e. all information for Joe Brown, followed by all info for Susie Jones etc):**

- \_\_\_\_(1) Print a list from the SWIMS Database of the 2 MA sanctioned meets in which each swimmer has participated during the past year. Number them.
- \_\_\_\_(2) On this form, designate the Level (1, 2 or 3) for which the swimmer is requesting travel assistance and indicate the meet the swimmer attended.
- \_\_\_\_(3) Check the "Eligible for Bonus" box if swimmer has a Summer National Qualifying Time in an individual event.
- \_\_\_\_(4) To document the Support Level, print a report from SWIMS indicating the pre-meet Time Standard or a Time Standard achieved at the meet for which support is requested.
- \_\_\_\_(5) Attach meet results or SWIMS printout showing participation in individual event at the meet(from the list for summer) for which support is requested
- \_\_\_\_(6) Complete the information at the bottom of the form and return to the MA office; the form may be scanned & emailed to [Travel@maswim.org](mailto:Travel@maswim.org) or regular mail. **Do not** send the form more than once.
- \_\_\_\_(7) For each post-high school or college swimmer, include a completed [Travel Support Declaration](#).

**INCOMPLETE REQUESTS WILL NOT BE PROCESSED.**

Swimmer's Name	Meet Attended	Support Level (1, 2, 3)	Check if Eligible for Bonus	College Swimmer Yes No	Office Use Only				
					Reg	Part.	Level Met	Award Amount	Comments

Club: \_\_\_\_\_ Contact Person: \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Note : The Travel Assistance Fund checks will be made out to the club and sent to the attention of the contact person at the above address.