

Middle Atlantic Swimming
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Middle Atlantic
BOARD of DIRECTORS
Meeting Minutes
Monday, April 10, 2006
Middle Atlantic Office

ATTENDEES:

George Breen – Genl Chair	Fred Killian – Admin, Officials
Fred Frank – Operations/Development	John Carroll – Tech Planning
Tom Southmayd – Finance	
Mike Seip – At-large	Jon Larson – At-large

Call to order:

The meeting was called to order @ 7:01 p.m. by Genl Chair, Geo Breen.

Announcements:

- ? Next meeting – House of Delegates, UMLY – May 8, 2006 at 7:00
- ? Officials Comm is holding clinics for new Officials on Sat, Apr 22 at MA office; Thurs, Apr 27 at Suburban Swim Center; and Sun, Apr 30 at Jersey Wahoos SC.

Agenda:

Request to add item on discussion of 4-hr rule at Regional/Mini Champs.
Moved/seconded to approve amended agenda. Motion passed.

Minutes:

Minutes of the February HofD meeting were approved as submitted.

Treasurer's Report:

- ? Audit (T.Southmayd) – Report of Audit by Ana B. Schwartz of MA financial records for two years ending August 3, 2005 was presented and reviewed. Audit consisted of inquiry of personnel and financial procedures; not a complete audit of financial records. Auditor found reported financial statements were in conformity with cash basis of accounting. Recommendations on procedures regarding bank statements, deposit of monies by the office, reconciliation of Registration fees sent to USA Swimming and listing of Fixed Assets are generally being followed. Report recommended further changes to procedures for handling monies collected at MA hosted meets, and review of practice for renewing CDs.
- ? Budget (T.Southmayd) – proposed budget for 2006-07 was presented; budget is similar to prior year. No additional income projected as LSC dues were increased last year; expenses reflect additional registration fees to USA Swimming, resulting in \$6800 operating deficit. Motion to accept budget for presentation to the House at next meeting; motion passed.

Unfinished Business:

None

Elections and Appointments:

Appointments – None

Nominating Committee – Geo Breen reported that Ruthann Joyce has assumed Chair of the committee. She has contacted possible candidates for elected offices and will have report at the May meeting. Due to expected resignation of the AG Chair, the position will be added to this year's election as a one-year term.

New Business:

- 1) Volunteer of the Year – a candidate for this year's award was nominated and approved by the Board. MA will provide name to USA Swimming and make presentation at the June House mtg.

- 2) OME – Mike Gobrecht sent request to use Online Meet Entry (OME) process available via USA Swimming for the LC Senior meet. Mike was not present. Several Board members familiar with the process now used to enter USA Nationals expressed concerns. Moved to table the request until these concerns could be addressed.
- 3) Policy Manual – Zone Team (F.Killian) – a revised Section 5 relating to Zone Team management was presented. Policy updates eligibility restrictions passed by EZ last year, and includes a new provision allowing Zone Team Comm to decide on acceptance of times from ‘other’ meets for team selection consideration. Also requires Team Manager to submit a financial accounting report to the MA Board. Motion to accept revised policy; motion passed.
- 4) New Meet Equipment (F Frank) – Fred asked for Board non-objection to acquire a second laser printer for use primarily at MA meets; suggestion that printer identical to the current HP3000 laser be acquired to allow same cartridge for both printers. Motion to approve; motion passed.
- 5) 4-hr rule – Fred Killian asked for Board consensus of whether the ‘4-hour rule’ as currently in the MA Policy Manual should apply to season-ending Regional (i.e., B/C) and Mini- Championships. The sense of the Board was that ‘Championships’ should not be subject to the ‘4-hr rule.’ Fred will modify the Policy Manual to reflect this position. As additional item, there was discussion that Tech Planning should review the general format of the ‘Mini Champs’ to avoid sessions at this meet exceeding four hours.

Officer and Committee Reports:

- 1) JO and Zone – Mike Seip reported for Kip Hein. JO meet went well at GCIT with no significant problems. Middle Atlantic won both Girls and Boys trophies (and Overall) at EZ meet. Meet ran smoothly and parents were ‘happy’; a summary of complimentary notes from parents was provided. There was discussion on apparent concerns with the database used for zone team selection; agreed that the need for a separate MA database should be reviewed and decide whether SWIMS could be used for the team selection.
- 2) Website statistics – a report summarizing activity on the MA website in February and March was presented to the Board.
- 3) Tech Planning Task Force (J.Carroll) – task force had initial meeting, is compiling information on events offered, number of participants, financial results, geographics, etc. TF will have another meeting as soon as data is compiled.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,
Fred Killian, acting Secr