

1298 **Club Run Open Water Meets**

1. Entry Fees
  - a) Individual fee
  - b) Relay\* fee  
Relay Team shall be the times of the first three swimmers added together to determine the first place relay team.
2. Sanctions are required for all Club Run Open Water Meets.
  - a) All applications to host Middle Atlantic Swimming Open Water events must comply with the following time line.
    1. October 1, Submit requested Meet date to MA Office.
    2. October 6, MA Office forwards meet requested to Chair of OWC.
    3. OWC forwards approved dates to technical planning chair for incorporation in summer schedule.
    4. 90 days prior to entry deadline.
      - Host club submits Sanction application, draft meet information and appropriate application fees to MA Office. This information must clearly specify if there will also be non-sanctioned events and/or Masters events conducted simultaneously with this sanctioned swim, and that the MA sanction will not apply to those classifications. The meet information for those non-sanctioned and/or Masters events be included for review to ensure that no inference of USA- Swimming or Middle Atlantic Swimming sanction can be drawn.
    5. 75 days prior to entry deadline.
      - MA Office forwards meet information to Chair of OWC with confirmation that fees have been paid and whether previous meets have met all reporting requirements.
    6. 60 days prior to entry deadline.
      - Chair of OWC forwards recommendation to MA Office on whether to approve sanction; if approved, names Referee and Safety Officer.
    7. 45 days prior to entry deadline.
      - Host club sends meet information to all MA registered clubs and if desired, other registered clubs outside the LSC.
    8. 7 days before meet.
      - Host club faxes or e-mails list of competitors to MA Office for registration verification.
    9. 3 days before meet.
      - MA Office verifies registration by return fax or e-mail to host club.
    10. 7 days after meet.
      - OW Officials analyzes conduct of meet, evaluates compliance with meet data; Host club submits splash fees.
    11. 14 days after meet.
      - Host club submits results, official's list, safety director's report and any other required reports to MA Office.
    12. 45 days after meet.
      - Hosts club submits financial report, meet activity summary to MA Office.
    13. 60 days after meet.
      - OWC makes recommendation to MA Office about future sanctions.

### **FINA/US SWIMMING CLUB RUN MEETS**

#### **3. Sanctions are required for all Club Run Open Water Meets.**

- b) All applications to host FINA/US Swimming/Middle Atlantic Swimming Open Water events must comply with the following time line.
  1. October 1, Submits Sanction application for requested Meet date to MA Office.
  2. October 6, MA Office forwards meet requested to Chair of OWC.
  3. OWC forwards approved dates to technical planning chair for incorporation in summer schedule.
  4. November.
    - a. Host club submits draft meet information, draft contract, guarantee of FINA fee and purse, and appropriate application fees to MA Office. Entry information must include complete plan for alternates, including what financial support will be provided. Completed FINA application form
    - b. With satisfactory recommendation from OWC, MA office forwards information to USA-Swimming to submit bid to FINA, using provisional sanction number if required.
    - c. USA-Swimming forwards bid and guarantee of FINA fee and purse to FINA.
    - d. FINA finalizes FINA Marathon Swimming World Cup Schedule.
  5. 180 Days prior to race.
    - Regardless of whether or not event is selected as part of World Cup Series, host club provides list to MA Office of Federations and swimmers to be invited.
    - MA office forwards list and meet invitation to USA-Swimming.
    - USA-Swimming forwards invitations to designated Federations.
  6. 150 Days prior to race.
    - Federations respond to USA-Swimming.
    - USA-Swimming forwards list of applicants to MA Office.
    - MA Office forwards list to host club and OWC.
  7. 120 Days prior to race.
    - Host club forwards final selection of competitors to MA Office, with finalized swimmer contracts (2 originals & 2copies of each contract), signed by Meet Director, accompanied by check for appropriate postage and courier costs.
    - Host club also provides list of alternates and local “wild card” potential entries for registration verification.
    - MA Office forwards both original contracts to USA-Swimming, retains 1 set of copies; also forwards list of swimmers and alternates to USA-Swimming.
  8. 90 Days prior to race.
    - USA-Swimming sends both original contracts to Federations, retains copies; also forwards lists of swimmers and alternates to federations as confirmation of their status.
    - Federations return signed contracts to USA-Swimming, with registration verification.
    - USA-Swimming returns signed contracts and registration verification to MA Office.
  9. 60 Days prior to race.
    - MA Office provides list of contracts returned to host club and OWC.

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- 10. 45 Days prior to race.
  - Hosts club forwards FINA Fee to MA Office.
  - Host club provides firm list of competitors, including alternates and “wild card” entries.
  - MA Office forwards finalized list of competitors, including alternates and/or local “wild card” entries to USA-Swimming.
- 11. 40 Days prior to race.
  - MA Office forwards FINA Fee to USA-Swimming.
- 12. 30 Days prior to race.
  - USA-Swimming forwards FINA Fee to FINA with finalized list of competitors, including alternates and “wild card” entries.
- 13. 15 Days prior to race.
  - MA Office verifies registration of all local entries.
- 14. 7 Days after meet.
  - Host club submits splash fees; OWC analyzes conduct of meet, Evaluates compliance with plan to date.
- 15. 14 Days after meet.
  - Host club submits results, Officials List, Safety Director’s report and any other required reports to MA Office.
- 16. 45 Days after meet.
  - Host club submits financial report, meet activity summary to MA Office.
- 17. 60 Days after meet.
  - OWC makes recommendation to MA Office about future sanctions.