

Middle Atlantic Board of Directors Meeting Minutes Monday July 14, 2003 Middle Atlantic Office

Attendees:

Kip Hein – Age Group Vice Chair
Mike Seip – At Large
George Breen – General Chair
Patric Close Mills – Safety Vice Chair
Dale Petranech - Treasurer
Kim Southmayd – Registration/Membership Chair
Fred Killian – Administrative & Officials Chair
Cherita Gentilucci - Staff
Fred Frank – Operations Vice Chair

Call to Order:

The meeting was called to order @ 7:05PM

Announcements:

Fiona Patrick has requested financial support for participation in a USS seminar related to her Adaptive Chair post. The BoD agreed to provide funding the 2003/2004 budget to support her participation in the Seminar. Cherita will notify her of this decision.

Official's clinics scheduled for the fall include two dates in October for Starters and Stroke & Turn officials and one date in November for Referees by invitation. Fred Killian will provide details.

Agenda:

Agenda was accepted and approved as presented.

Minutes:

6/09/03 HoD meeting minutes were accepted and approved as presented.

Treasures Report:

Recent audit is complete. The recommendations will be reviewed by the finance committee and shared with the BoD in August for review with the HoD in September.

The Treasurer's report was accepted and approved as presented.

Unfinished Business:

2003/2004 Budget Adjustments have been made to the prior budget submission. The budget levels for several expense categories were changed to more realistically represent the expected expense level for 2003/2004. The budget was accepted as presented for review with the HoD on November 10th 2003. The budget will be presented with variances explained from the earlier June 2003 presentation.

Open discussions on several related budget items followed:

BoD discussed reconsideration of seasonal membership in MA. The group agreed to consider it after the impact of the recently enacted membership fee is better understood. The consensus was that MA membership might be enhanced if traditionally non-MA clubs had an opportunity to affiliate themselves with MA on a seasonal or part time basis. Kim was authorized to provide clubs with a very generic head's up in the upcoming membership communication relative to the potential addition of the seasonal membership for the summer of 2004.

George requested that the travel committee review the latest standards for junior national cuts relative to the standard in the current swimmer reimbursement policy. The committee should determine if the policy standards need to be updated and aligned with latest USA swimming junior national cut standards.

D Petranech suggested that committee chairman need to improve their budget proposals. The office can provide detailed income and expense reports to the chairs. This information should lead to a more realistic proposal for each committee.

Surcharge for meets The Ad Hoc committee that was appointed at the June meeting to review this issue is expected to present their findings at the next meeting. Fred K was added to this committee. Clubs are facing exceptional cost add-ons required by the facility leased for an event. The Board recommended that a club provide a brief explanation detailing the reason for the surcharge when the meet sanction request is submitted. George pointed out that MA received 20% of all entry fees.

Elections & Appointments:

No action and or discussion

New Business:

Next year's meeting schedule was accepted and approved as amended. Cherita indicated she would update and release the schedule.

Office & Committee Reports:

Kip pointed out that the JO meet material included the wrong 13/14 Men's 50 free time standard. The 15 & O time standard for this event was included in error. Cherita was authorized to list on the MA web site and e-mail to clubs the proper time standard for the men's 13/14 50 free and provide a new entry deadline for that event only.

Seven computer operator volunteers are needed to help with JO's. Only three of the seven sessions are now covered.

Kim Southmayd reported that we are now up and running with the new online registration system. Kim was authorized to communicate with clubs that swimmer registrations will not be entered into the database until MA receives the required fees.

Kim was also authorized to investigate the fees associated with accepting credit card payments from clubs and/or individuals.

Adjournment:

The meeting adjourned at approximately 8:45PM

Respectfully submitted,

Fred Frank, Acting Secretary