FAQs about Athlete TRANSFERS and UN (Unattached Status)

How do I go about transferring to another team?

- Print out the Transfer/Release Form found in the Registration section of the Middle Atlantic website. Fill out all of the information, including the last date of competition that the swimmer represented the past club, and send it to the Middle Atlantic (MA) office, along with the **$10 fee**. (See below exceptions.) **NOTE: IF YOU ARE A CLUB REGISTRAR**, **PLEASE DO NOT SEND IN A TRANSFER REQUEST AS A CHANGE**; rather, you would simply mail the filled out transfer form with payment, if needed, to the MA office. If the club swimmer is not registered, you would add him in your file as RENEW. The swimmer's registration will be renewed; at the same time the swimmer's transfer fill be processed.
  - EXCEPTIONS to paying the $10 transfer fee: Regarding the $10 payment - If the past club is within our Middle Atlantic LSC, you will need to pay the $10 fee; if the past club is NOT in our LSC, then you will NOT need to pay the $10 fee. Also, if you are an UN (unattached) swimmer because you have not belonged to a USA club in the past, you would NOT need to enclose payment to transfer to a club. A college swimmer would also NOT need to pay if s/he would like to transfer from his/her college-only club back to his/her former USA club.
- The past club will be notified of the athlete's transfer by USA Swimming.
- PLEASE NOTE: The past club has the responsibility to notify MA's Registrar within sixty (60) days if the club has obtained a court judgment in accordance with USA Swimming Rules and Regulation 203.6. If there is a court judgment, the swimmer will be unattached until such time as the judgment has been satisfied.

What is a Club Code?

- A Club Code is the 2-4 letter abbreviation for each team. For example, Jersey Wahoos' Club Code is JW. The Club Code for Delaware Swim Team is DST, and for Emmaus Aquatic Club, it is EMAC.

What is the LSC Code?

- The LSC (**L**ocal **S**wim **C**ommittee) code is the two letter abbreviation for that particular geographic area. The LSC Code for Middle Atlantic is MA. Codes for other LSCs can be found on the USA Swimming website under Member Resources / LSC Websites and Portals. Click on the map to see each abbreviation or use this link: http://www.usaswimming.org/DesktopDefault.aspx?TabId=1522&Alias=Rainbow&Lang=en

How long do I have wait before I can be "attached" to the new team?

- The waiting period is 120 days from the last date of competition, in a USA Swimming sanctioned, approved, or observed meet, as a member of your old team. (YMCA and Zone meets are not counted.)

How long is the waiting period if I want to transfer from a club to UN status?

- There is no waiting period. However, you may not then transfer directly to another club unless you have completed the 120 day transfer period.

What exactly does UN (unattached status) mean?

- Swimmers in UN status may still practice with a team, be a part of that's team's activities, and swim in USA Swimming meets for which they qualify, but they cannot score points or post times as a member of that team until their 120 day waiting period has been completed.
- UN swimmers cannot compete in any relays.
- SWIMMERS, PLEASE NOTE: Swimmers, you should keep a copy of your USA Swimming athlete member card available or have your Deck Pass on your smart phone handy, so that you can reference your athlete ID #. This # is needed to enter a meet and for other tasks that you may want to complete on your Deck Pass or the USA Swimming website. It also lets you know when you need to renew your athlete membership. Please log onto the USA Swimming website for instructions to upload the free app Deck Pass on either a smart phone or on a computer.
- The ID # is 14 characters long and is composed of the following information: birth date (mmddyy), first three letters of the LEGAL first name (abc), followed by the middle initial (d), followed by the first 4 letters of the LEGAL last name (efgh). If any part of the name cannot fulfill the ID requirements due to lack of letters, an asterisk (*) will generate automatically when you are registered to fill the needed area to create the ID.

Sometimes whole groups of swimmers are "UN." Are they a "real" team?

- No. They are NOT a real team. Their swimmers may not swim in relays or score points as clubs do.
- The swimmer results will be imported into the SWIMS (Swimming's Web-based Interactive Membership System) national database as UN/MA.

Will the SWIMS database only keep my times when I am attached to a team?

- No. Your times follow your USA Swimming ID #. So, if last year you swam on one team, then you transferred to another, all of your times stay with your name, including when you were in UN status. **That is why it is imperative that the swimmer be registered correctly – Legal first name, Legal Last name, and correct birth date then entered in meets exactly as s/he is registered.**

Is it OK for a swimmer who is registered with a club swim as UN (UNATTACHED) in a USA Swim meet?

- Yes. A swimmer may choose to swim as UN in any USA Swimming meet. You would contact the meet director of that meet to ask to swim as UN/MA, as you would be swimming UN (unattached) in the MA (Middle Atlantic) LSC.

Is it OK for an individual swimmer to be UN all of the time?

- Yes. Many times a swimmer will practice on his or her own and, for whatever reason, cannot be a part of a team. They have all of the same privileges regarding entering meets and posting results. They cannot be a part of a relay team or score points for a club.

Will UN swimmers be covered by USA Swimming's insurance?

- Yes. All members registered with USA Swimming are covered by their insurance policy. For specific coverage, please ref to the USA Swimming insurance policy at www.usaswimming.org.

How does an UN swimmer enter a meet if s/he is not associated with a group or coach who would normally enter them?

- Please see the individual meet announcement for instructions on how to enter.