

# Malvern Swimming Association

## MSA December A/BB/C/Mini Meet

### December 2-4, 2011

To be held at the Malvern Preparatory School, Malvern, PA.

Held under the Sanction of Middle Atlantic Swimming,  
Sanction #MA 1225 A (9 & over) & MA 1226 M (8 & Under)

**MEET DIRECTOR:** Robert STOCKETT, [swisskier@verizon.net](mailto:swisskier@verizon.net)

**ASSISTANT MEET DIRECTOR:** Paul HORNSLETH, [phornsleth@malvernprep.org](mailto:phornsleth@malvernprep.org)

**SAFETY DIRECTOR:** John MCGINLEY, [cody889@comcast.net](mailto:cody889@comcast.net)

**MEET REFEREE:** Jeff HYDE, [jwhyde50@yahoo.com](mailto:jwhyde50@yahoo.com)

**Eligibility:** This meet is open to all swimmers registered with USA Swimming and will be conducted according to current USA Swimming Code of Regulations. Unregistered swimmers may register on deck at this meet by turning in the athlete registration form and payment to the Meet Director. The cost of registering on deck is double the normal fee (\$120 per swimmer for the 2011-12 registration). This applies to all swimmers attached to a club. No proof of time is required, as there are no qualifying times. The age of the swimmer on the first day of the meet will determine the age group of competition. The meet director reserves the right to limit entries to conform to MA rules. Notification will be provided to swimmers teams concerning limitation or elimination of any heats/events. Meet fees will be refunded to teams/swimmers who do not participate in any event due to limitations.

**Rules:** Current USA and Middle Atlantic LSC rules will govern the meet. **“Fly-over starts will be used at this meet, except for session I (Minis). Minis WILL NOT use fly-over starts and should exit the pool at the completion of their heats. All swimmers (except for Backstroke starts) should remain in the water at the completion of their race until the next heat has begun.** The whistle start and no recall false start rules will be in use. **The whistle start will be supplemented with verbal commands for the 8 and Under swimmers in the Mini session, Session I.** USA Swimming/Middle Atlantic Swimming Safety Guidelines and warm-up procedures will be in effect for the entire meet. Only currently credentialed coaches, USA Swimming registered athletes and meet personnel will be permitted on deck.

**Racing Start Certification:** Any swimmer entered in the meet, unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement.

**Entries:** Swimmers may enter a maximum of 5 (five) individual events per day. **Age-ups will not be accepted for any events. Open events are for 11 & Older swimmers.** Penalties will be imposed upon any swimmer when any coach, parent, swimmer enters any time other than the swimmer’s best time for any event and could result in the swimmer’s suspension from competition for a minimum of three months, but not more

than one year. Further violation by a coach, parents or swimmer could result in that person being forbidden to participate in or attending USA Swimming functions.

**Athletes with Disabilities:** Swimmers with a disability are welcome to enter this meet. The coach or team entry person must alert the meet director and the meet referee as to the need for any special accommodations or seeding arrangements at the time the entry is submitted.

**Unattached/Unaccompanied Swimmers:** Swimmers unaccompanied by a credentialed USA Swimming coach should report to the Meet Director or Meet Referee before the warm-up for each session.

**Deck Access:** Deck access will be limited to coaches, officials and essential meet personnel displaying proper current credentials

**Entry fee:** \$4.00 per individual event, make checks payable to: Malvern Prep School.

As per Middle Atlantic rules, a \$15 per swimmer fee will be charged to all entries submitted on paper rather than electronically. An additional \$25 per swimmer fee will be charged to any team submitting entries for 5 or more swimmers manually. We have information on the final page of this meet information about a HY-Tek product that is **FREE** (TM-Lite). This product will assist you in completing your electronic entry.

**Entries due:** All entries must be received by November 19, 2011. No late or phone entries will be accepted.

**Mail to:** Malvern Swimming Association, c/o Malvern Preparatory School, 418 South Warren Avenue, Malvern, PA 19355.

**Facility:** Malvern Preparatory School, 418 South Warren Avenue, Malvern, PA 19355. An 8 lane, 25 yard pool with electronic timing, judging system and scoreboard. Depth of the pool at the starting end is 12' and 3-1/2' at the turn end. Paragon starting blocks. The competition course has not been certified in accordance with 104.2.2C(4). Snack bar will be available.

**Awards:** **No awards for 15 and over, and Open events.**

Awards for 9-14 year olds are as follows:

Swimmers entered with "A" - Medals 1<sup>st</sup> through 3<sup>rd</sup>, Ribbons 4<sup>th</sup> - 8<sup>th</sup>

All other swimmers – Ribbons 1<sup>st</sup> through 8<sup>th</sup>

Awards are determined based on the swimmer's **entered** time for that event.

**Program & Admission:** Admission \$1.00 per session, children under 12 are free. Programs - \$3.00 per session.

**Entry Information:** All entries may be filled out on the official entry blank OR PREFERRED, entries may be sent via e-mail to the meet director at swisskier@verizon.net. E-mailed entries must have attached both a zipped TM or PSM entry file and a text file from Team Manager of the meet entries; separate the boys and girls and sort by age. You must complete the summary form and mail with the entry whether you use the e-mail entry or the non-computer entry form. A club contact person must be listed on the entry summary form

As per Middle Atlantic rules, a \$15 per swimmer fee will be charged to all entries submitted on paper rather than electronically. An additional \$25 per swimmer fee will be charged to any team submitting entries for 5 or more swimmers manually. We have information on the final page of this meet information about a HY-Tek product that is **Free (TM-Lite)**. This product will assist you in completing your electronic entry.

Any questions on entry forms should be directed to Meet Director at [swisskier@verizon.net](mailto:swisskier@verizon.net).

**Start Times:**

**Friday Evening – Mini Session**

Warm-up – 6:00 PM, Meet Starts – 6:45 PM

**Saturday Morning – 9-10 and 15 & Over Session**

Warm-up – 8:00 AM Meet Starts – 9:10 AM

**Saturday Evening – 11-14 Session**

Warm-up – 1:20 PM, Meet Starts – 2:30 PM

**Sunday Morning – 9-10 and 15 & Over Session**

Warm-up – 8:00 AM, Meet Starts – 9:10 AM

**Sunday Afternoon – 11-14 Session**

Warm-up – 1:20 PM, Meet Starts – 2:30 PM

Any changes will be posted on the Middle Atlantic web site at [www.maswim.org](http://www.maswim.org).

Warm-ups may be broken up into sessions and lanes assigned depending on the number of teams and swimmers that need to be accommodated.

**Seeding:** All events are pre-seeded timed finals.

**Check In:** No positive check-in required.

**Deck Entries:** Subject to space availability, deck entries will be accepted on the day of the meet, (prior to the start of each session, if applicable) at the cost of \$8.00 per event.

**Swimmers not already entered in the meet must provide proof of USA Swimming registration.** Deck entered swimmers will not be eligible for awards, but their times will be official. You must see the meet director prior to the start of the session if you wish to deck enter a swimmer.

**Officials:** Officials attending and interested in working at this meet may contact John MCGINLEY at [cody889@comcast.net](mailto:cody889@comcast.net) or Jeff HYDE at [jwhyde50@comcast.net](mailto:jwhyde50@comcast.net) prior to the meet. Officials not contacting John or Jeff prior to the meet should report to the Referee at the start of warm-ups for any session.

**Results:** Results will be posted on the MA Website ([maswim.org](http://maswim.org)).

**Directions:**

**From Allentown:** Take I476 (Pennsylvania Turnpike – Northeast Extension) south to the Mid-County Interchange. After the Mid-County Interchange, continue south on I476 to Exit 16 and merge onto I76 West toward Valley Forge. Take Exit 328B-A to merge onto US202 South toward West Chester. Exit onto PA252 South/West Swedesford Road exit towards Paoli. Go south on PA252 about 2.4 miles to US30 (East Lancaster Avenue) and turn right onto US30. Go approximately ½ mile and bear left onto Paoli Pike at the Matthews Ford Agency. At the third traffic light on Paoli Pike, turn right onto South Warren Avenue. Malvern Prep is the first driveway on the left. Follow driveway around to the right to the pool parking lots.

**From I95:** Take I476 North from I95 toward Plymouth Meeting. Take Exit 8 for PA3 toward Broomall/Newtown Square. At the traffic light at PA3, turn left and continue on PA3 for about 6.3 miles. At the traffic light at Providence Road, turn right onto Providence road and continue approximately 2.7 miles. Warren Avenue is the second right (it'll sneak up on you) after you pass the White Manor Country Club on your right. Turn right onto Warren Avenue and continue 2.6 miles. Malvern Prep is the first driveway on the left after crossing intersection with Paoli Pike. Follow driveway around to the right to the pool parking lots.

**From Harrisburg:** Take I76 (Pennsylvania Turnpike) east towards New Jersey. Take Exit 312 to PA100 southbound towards Exton/West Chester for about 3.5 miles. Turn left onto US30 (Lancaster Avenue) and continue for approximately 5.9 miles. At the traffic light at Old Lincoln Highway turn right for about ½ mile. Turn right on Bridge Street and at t-intersection; turn right onto East King Street. Turn left at next traffic light onto South Warren Avenue and continue .6 miles. The driveway to Malvern Prep will be on your right. Follow the driveway around to the right to the pool parking lots.

**From Delaware and Wilmington Areas:** Take US202 (Concord Pike) into Pennsylvania where it becomes Wilmington-West Chester Pike. Continue on US202 from the State Line for about 7.6 miles and bear to the right onto the West Chester Bypass (US202 North/US322 West) via the ramp towards Downingtown/Paoli. Go about another 2.4 miles and take the exit for Paoli Pike. Bear left at the fork following the signs for Paoli and turn left onto Paoli Pike. Go east on Paoli Pike for approximately 5.6 miles to the intersection with Warren Avenue. Turn left at the traffic light onto Warren Avenue. Malvern Prep is the first driveway on the left. Follow the driveway around to the right to the pool parking lots.

**Accomodations:** The following accommodations are approximately 10-15 minutes from the pool and there is a wide range of dining in the immediate vicinity:

1. Staybridge Suites Malvern, 20 Morehall Road, Malvern, PA 19355, (610)299-2208.
2. Holiday Inn Express Frazer-Malvern, 1 Morehall Road, Malvern, PA 19355 (877)863-4780
3. Homestead Studio Suites Hotel, 8 East Swedesford Road, Malvern, PA 19355, (610)695-9200
4. Desmond Great Valley Hotel, 1 Liberty Boulevard, Malvern, PA 19355, (610)296-9800
5. Homewood Suites, 12 East Swedesford Road, Malvern, PA 19355, (610)296-3500
6. Courtyard Malvern, 280 Old Morehall Road, Malvern, PA 19355, (610)993-2600

**Parking:** Parking is available in the three parking lots (East, South, and West) immediately adjacent to the Donald F. O'Neill Sports Center. **PLEASE DO NOT PARK ON ANY OF THE DRIVEWAYS.** Overflow parking is available a short walk across campus in the North lot or the parking lot adjacent Alumni Hall. Please refer to the below map link for locations of the parking lots.

Link to campus map and parking:

<http://www.malvernprep.org/images/MalvernPrepCampusMap.gif>

**Seating:** 260 spectators.

**Emergency phone day of meet:** (484)595-1145 or (484)595-1146.

**Please note that US Swimming and MA Swimming Regulations will be in effect.**

# TEAM MANAGER Lite

**TEAM MANAGER Lite** is software designed for a **meet host to distribute to teams** entering the meet so that those teams can send their meet entries to the meet host electronically by disk or over the Internet. **TM Lite** is provided **FREE** to a meet host using **MEET MANAGER** to distribute to the teams entering the meet. The meet host can create TM Lite product CDs to distribute to the participating teams or purchase additional TM Lite CDs from our Sales Office. The participating teams can also download and install TM Lite right from our web site - [Click Here](#) to download TM Lite.

**TEAM MANAGER Lite** is basically **TEAM MANAGER** with the following features enabled:

- \* Standard Set-Up and Options Features
- \* Enter Teams, Athletes, Relays, Meets and Browsers
- \* Specifying Meet Entry Custom Times by Event or by Name
- \* Import of Meet Events from a MEET MANAGER Database
- \* Export of Meet Entries to send to the meet host by diskette or over the Internet
- \* Meet Entry Report

**Please note that TM Lite is supported only by email.**

**[Click Here](#)** to view the **TM Lite Instructions** in Acrobat format.

Click on **User Guide** or **Getting Started** next to the Product Name to Download and Save the zipped Acrobat PDF file to your hard drive. Then unzip the downloaded zip file and Open it with Acrobat Reader to view the User Guide or Getting Started Booklet.

Click on **Lite** or **Demo** next to the Product Name to Download and Save the file to your Desktop. Then Open the Lite/Demo file from your Desktop to install the Lite/Demo software.

Note: It typically takes less than a minute to download an Update or User Guide file using a broadband connection and about 3-5 minutes to download the Lite/Demo software.

### Swimming

- **TEAM MANAGER:** Please Note that the TM 5.0 FREE Service Pack is not available for TM 2.1, TM 3.0, or TM 4.0 Customers. [Click Here](#) for information about upgrading to TM 5.0.
- **MEET MANAGER:** Please Note that the MM 2.0 FREE Service Pack is not available for MM 1.4 Customers. [Click Here](#) for information about upgrading to MM 2.0.

TEAM MANAGER 5.0	<a href="#">Update</a>	<a href="#">User Guide</a>	<a href="#">Getting Started</a>	<a href="#">Lite</a>
MEET MANAGER 2.0	<a href="#">Update</a>	<a href="#">User Guide</a>	<a href="#">Getting Started</a>	<a href="#">Demo</a>
Sports BUSINESS MANAGER 5.1	<a href="#">Update</a>	<a href="#">User Guide</a>	<a href="#">Getting Started</a>	<a href="#">Demo</a>
Personal SWIM MANAGER 2.1	<a href="#">Update</a>	<a href="#">User Guide</a>	N/A	<a href="#">Demo</a>
TM 4.0Sm - Not supported by HY-TEK	<a href="#">Update</a>	N/A	N/A	N/A
MM 1.4Qe - Not supported by HY-TEK	<a href="#">Update</a>	N/A	N/A	N/A

### Track and Field

- **TEAM MANAGER:** Please Note that the Track TM 2.0 FREE Service Pack is not available for Track TM 1.2 Customers. [Click Here](#) for information about upgrading to the Track TM 2.0 CD.
- **MEET MANAGER:** Please Note that the Track MM 2.0 FREE Service Pack is not available for Track MM 1.2 Customers. [Click Here](#) for information about upgrading to the Track MM 2.0 CD.

**MSA December A/BB/C/Mini Meet**

**Schedule of Events**

**Friday, December 2, 2011**

**Session I (Minis)**

**Warm-up: 6:00 PM**

**Meet Starts: 6:45 PM**

<b>Girls Events #</b>	<b>Events</b>	<b>Boys Events #</b>
1	6 & Under 25 Fly	2
3	7 Years 25 Fly	4
5	8 Years 25 Fly	6
7	6 & Under 25 Back	8
9	7 Years 25 Back	10
11	8 Years 25 Back	12
13	6 & Under 25 Breast	14
15	7 Years 25 Breast	16
17	8 Years 25 Breast	18
19	6 & Under 25 Free	20
21	7 Years 25 Free	22
23	8 Years 50 Free	24
25	7 & Under 100 IM	26
27	8 Years 100 IM	28

**Saturday, December 3, 2011**

**Session II**

**Warm-up: 8:00 AM**

**Meet Starts: 9:10 AM**

<b>Girls Events #</b>	<b>Events</b>	<b>Boys Events #</b>
29	9-10 50 Free	30
31	15 & Over 100 Back	32
33	9-10 100 Back	34
35	Open 200 Breast	36
37	9-10 50 Breast	38
39	15 & Over 100 Fly	40
41	9-10 100 Fly	42
43	15 & Over 200 IM	44
45	9-10 200 IM	46
47	15 & Over 50 Free	48

**Saturday, December 3, 2011**

**Session III**

**Warm-up: 1:20 PM**

**Meet Starts: 2:30 PM**

<b>Girls Events #</b>	<b>Events</b>	<b>Boys Events #</b>
49	11-12 100 Free	50
51	13-14 200 Free	52
53	11-12 50 Back	54
55	13-14 100 Back	56
57	11-12 100 Breast	58
59	13-14 200 Breast	60
61	11-12 50 Fly	62
63	13-14 100 Fly	64
65	11-12 100 IM	66
67	13-14 200 IM	68

**Sunday, December 4, 2011**

**Session IV**

**Warm-up: 8:00 AM**

**Meet Starts: 9:10 AM**

<b>Girls Events #</b>	<b>Events</b>	<b>Boys Events #</b>
69	15 & Over 200 Free	70
71	9-10 100 Free	72
73	Open 200 Back	74
75	9-10 50 Back	76
77	15 & Over 100 Breast	78
79	9-10 100 Breast	80
81	Open 200 Fly	82
83	9-10 50 Fly	84
85	15 & Over 100 Free	86
87	9-10 100 IM	88

**Sunday, December 4, 2011**

**Session V**

**Warm-up: 1:20 PM**

**Meet Starts: 2:30 PM**

<b>Girls Events #</b>	<b>Events</b>	<b>Boys Events #</b>
89	11-12 50 Free	90
91	13-14 100 Free	92
93	11-12 100 Back	94
95	13-14 200 Back	96
97	11-12 50 Breast	98
99	13-14 100 Breast	100
101	11-12 100 Fly	102
103	13-14 200 Fly	104
105	11-12 200 IM	106
107	13-14 50 Free	108

# MSA December A/BB/C/Mini Meet MEET ENTRY SUMMARY FORM

This form must accompany official disk and manual entries.  
**All entries must be received by November 19, 2011.**

Team Name: \_\_\_\_\_ Club Code: \_\_\_\_\_

Head Coach: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Club Entry Person Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Individual Fees: \_\_\_\_\_ @ \$4.00 \$ \_\_\_\_\_

**Manual Entry Processing Fee \_\_\_\_\_ @ \$15.00 \$ \_\_\_\_\_  
(Per swimmer entering manually)**

**Additional Manual Entry Processing Fee \_\_\_\_\_ @ \$25.00 \$ \_\_\_\_\_  
(Per swimmer for teams entering 5 or more swimmers manually)**

Total Total \$ \_\_\_\_\_

Please make check payable to "Malvern Prep School" and mail to:

Malvern Swimming Association  
C/o Malvern Preparatory School  
418 South Warren Avenue  
Malvern, PA 19355

I certify that all swimmers from this team entered in the MSA Meet are current members of USA Swimming and that all coaches from this team who will attend the meet hold current coaching credentials.

Head Coach/Team Representative \_\_\_\_\_

